

Energy Coast UTC (ECUTC)

Full Governing Body (FGB)

Terms of Reference

Scope and Focus

1. The Full Governing Body shall have overall responsibility for the delivery of the educational character and mission of the ECUTC
2. The FGB has responsibility for the appointment of the CEO, Head of School and the Clerk, and any staffing related issues pertaining to the CEO, Head of School and the Clerk.
3. The FGB is responsible for the determination of the number of members of the Board and any variation thereof, and for confirming their appointment.
4. The FGB is responsible for the appointment of the Chair and Vice Chair
5. The FGB is responsible for the removal from office of the Chair or Vice Chair, in accordance with the processes laid down in the Articles of Association
6. The FGB is responsible for the removal from office of any Governor, in accordance with the processes laid down in the Articles of Association.
7. The FGB is responsible for the establishment of Committees and the determination of delegations to Committees.
8. The FGB is responsible for the determination of a written scheme of delegation of financial powers
9. The FGB is responsible for the governance and conduct of the ECUTC, including the approval of policies.
10. The FGB is responsible for ensuring that all legal and regulatory returns and submissions are made in full and on time, including submissions to the Department for Education, Companies House and any other required returns.

Constitution

1. There will be up to 8 Governors appointed by the Members of the ECUTC.
2. There will be a maximum of 15 Governors, provided that Governors appointed by the Members are in the majority
3. The CEO will be an ex-officio member of the Governing Body
4. There will be two Parent Governors. Parent Governors may be parents, or people with parental responsibility for a student at the school, and only for the period when that student attends the UTC
5. There will be a Staff Governor
6. The term of office of all governors, with the exception of the CEO and Parent Governors, will be four years. All Governors may serve a maximum of two terms of office.
7. The Governors may request the attendance of members of staff to inform their discussions; these members of staff shall not Governors.

8. The FGB will meet four times per academic year; at the beginning of the autumn term for the appointment of Chair, Vice Chair, Committee Chairs and such other business as is required, and once at the end of each term.
9. The quorum will be a majority of the Governors appointed at that time.