

10th May 2023

Dear Students, Parents and Carers,

Re. Year 13 examination information, leaving date and leavers' assembly

As we approach the external examination period, I would like to take this opportunity to confirm the arrangements for the remainder of this term for Year 13 students and provide you with some key dates for the summer.

Year 13 Examinations

The level 3 examination season runs from w/c Monday 8th May 2023 with the final exam for Energy Coast UTC students on Tuesday 20th June 2023. Where possible, prior to each examination, students will have a 'booster' session with the subject specialist team. At all other times students will be in lesson with their class teacher completing final revision for their exams- attendance is therefore of the utmost importance and crucial to allow students to secure the best possible outcomes which will support them into their future destinations.

Students have already received a copy of their exam timetable along with key information about where the exams will take place and their allocated seat. Please make sure that you have read this carefully in preparation for the exams as it is very important that you know where you need to be, when you need to be there and where to line up; this will ensure that your exam gets off to the best possible start!

Unlike the mock exams that students have previously sat in school where we have organised them into our specified school day, **we do not have any control over the dates and times of the external examinations**. The examination dates and times are dictated by the exam boards and are the same for all schools across the country. As a result, **some examinations will finish after the normal school day**. Please ensure that you make suitable arrangements for transport and getting home at the end of the exam of these occasions.

For further information about exams and the timetable please visit: [Y13-Exam-Timetable-Summer-2023](#)

Year 13 leaving date and leavers' assembly

Students will be in examinations, booster sessions or their normal timetabled lessons until Friday 26th May 2023. **All students should attend school every day as normal up to and including this date.**

On Friday 26th May 2023 students will have their '**Leavers' Assembly' at 8:40am**. Students are then free to leave the UTC site unless they have lessons for **Maths** or **Product Design** later on in the school day.

The final exam for **Product Design students** will take place on **Friday 16th June 2023**. Students should continue to attend all lessons for this subject up to and including the date of their final examination.

The final exam for **students studying Maths** will take place on **Tuesday 20th June 2023**. Students should continue to attend all lessons for this subject up to and including the date of their final examination.

Year 13 A-Level Results' Day

A-Level results' day is Thursday 17th August 2023. Results will be available for collection by **students only** between 09:00am and 13:00am. If students are unable to collect their results themselves, the alternative arrangements are as follows:

- **Option 1-** If students wish any other person (including family members) to collect results on their behalf, they must give their written authorisation to the Exams Officer **before** Results Day.
- **Option 2-** If students wish their results to be emailed to them, they must provide the Exams Officer with a signed letter containing their email details no later than the end of the summer term.
- **Option 3-** Any students who do not intend to collect their results on the 17th August should leave a stamped, self-addressed envelope with the Exams Officer for their results to be sent home. Letters will be posted after 17th August and not before.

UTC staff will be available on the day to provide post results advice for all our students.

Lockers and ParentPay

Students need to clear their locker before they leave - anything left in lockers will be removed and either disposed of or recycled during the summer holidays.

Students also need to return their locker key and, providing we are in possession of two keys, the £5.00 deposit given at the beginning of the school year will be returned. Members of the admin team will organise the collection of keys and return of deposits during afternoon registration week beginning Monday 22nd May.

Please check your child's ParentPay account and ensure all debts, if any, are cleared. You will be contacted in the near future if any debt remains unpaid. Any students with a balance remaining on their account will be refunded directly from ParentPay in June.

Thank you

I would like to take this opportunity to thank you all for your anticipated support throughout the examination season- and for all of your support throughout the course of the academic year. I appreciate that this time of the year can be challenging for students and can contribute towards additional pressures for everyone. Please remember that we are here to support you every step of the way!

I would like to wish all students every success for their upcoming exams and look forward to seeing the brilliant destinations they move onto following on from their studies at Energy Coast UTC.

Yours faithfully,



Kerryann Wilson
Acting Principal